

BRADFIELD COLLEGE SPORTS CENTRE  
Data Privacy Notice

**Data Subject: Sports Club Member**

*Bradfield Commercial Limited is the data controller. Our contact details are:*

*Bradfield College  
Bradfield  
Berkshire  
RG7 6AU*

*For queries related to this notice please contact the Data Manager's office:  
[gdpr@bradfieldcollege.org.uk](mailto:gdpr@bradfieldcollege.org.uk)*

*As a Bradfield College Sports Club member, we collect and process your contact, banking and identity data as well as health and attendance records. Our legal bases for processing the data are the contract with you, and your consent in relation to your health information.*

*We have a legal obligation to retain payment records including some of your personal data for 7 years after your final payment. After that time (and if you are no longer a member) your data will be deleted.*

*We process your health data to provide competent levels of service and advice. This data will be deleted if you cease to be a member of our sports club. (Accident reports will be retained for a period of 6 years from the date of any recorded or reported incident in accordance with Health and Safety regulations).*

*At the expiry of any relevant retention periods, all physical records containing your personal data will be shredded, and any digitally stored records will be deleted.*

***You have the qualified right to request:***

*Access to and porting of your data;  
Rectification or erasure of the data;  
Restriction of processing or to object to the processing.*

*You also have a right to lodge a complaint with a Supervisory Authority, for example, the Information Commissioner's Office <https://ico.org.uk/make-a-complaint/>*